

Longswamp Township Board of Supervisors
Minutes of Budget Workshop
September 28, 2021

APPROVED
10/12/21

The Budget Workshop meeting of the Longswamp Township Board of Supervisors was held at the Longswamp Township Municipal Building, 1112 State Street, Longswamp Township, Mertztown, Pennsylvania, 7:00 p.m., prevailing time as previously advertised and posted.

CALL TO ORDER:

Chairman Don Hickman called the meeting to order at 6:00 pm.

PLEDGE TO THE FLAG/ROLL CALL:

Officials present: Don Hickman, Chairman; Joyce Marin, Vice Chairperson; Mike Sacks, Supervisor, Joni McPike, Township Secretary/Treasurer. Zachary Trexler, Township Assistant Secretary/Treasurer. Beth Kohl, Township Solicitor; Ryan Wessner, Code Enforcement Officer, and Jill Smith, Township Engineer were not present.

ANNOUNCEMENTS:

Chairman Hickman announced:

As this is a Budget Workshop; no formal business will be discussed. Public Comment will be observed at the end of the workshop with in the time allotted in accordance with Township Resolution #2010-14.

The Next Budget Workshop Meeting will be held on Tuesday, October 12th, 2021 at 6:00pm

BUDGET REVIEW AND DISCUSSION:

2022 Draft budgets: Debt Service Fund;

Treasurer Joni McPike presented the Debt Service Fund draft budget for review. Joni updated the Board that there is only 5 more payments left on the loan after next year. Joni explained that the Township's projected DSF Taxes to be collected comes to \$98,120.76. With total income projected at \$103,804.80 and Expenses projected at \$103,804.80, the 2022 Debt Service Fund budget balances to "0". No action was taken.

2022 Draft budgets: Emergency Service Fund;

Treasurer Joni McPike presented the Emergency Service Fund draft budget for review. Joni explained that the Township's projected EMS Taxes to be collected comes to \$74,480.78. With total income projected at \$74,487.78 and Expenses projected at \$74,487.78, the 2022 Emergency Service Fund budget balances to "0". No action was taken.

2022 Draft budgets: Fire & Emergency Service Fund;

Treasurer Joni McPike presented the Fire Service Fund draft budget for review. Joni explained that the Township's projected FESF Taxes to be collected comes to \$177,335.19. With total income projected at \$193,694.19 and Expenses projected at \$193,694.19, the 2022 Fire & Emergency Service Fund budget balances to "0". No action was taken.

2022 Draft budgets: State Liquid Fuels Fund;

Treasurer Joni McPike presented the State Liquid Fuels Fund draft budget for review. Joni explained that the Township’s annual allotment from the State is estimated to be \$231,900.00 for 2022. Joni further explained that next year’s road project budget is remaining the same, and there is only 1 payment left for the 2018 Ford Pickup Truck. With total income projected at \$490,725.00 and Expenses projected at \$490,725.00 the 2022 State Liquid Fuels Fund budget balances to “0”. No action was taken.

2022 Park & Rec Committee Proposed Projects Budget;

Treasurer Joni McPike presented the Park & Recreation Committee’s draft proposed projects budget for review. Discussion was held regarding the added Longswamp Fish Committee line item. Mark Hilbert, Committee member, explained that the Longswamp Fish Committee will be established under a separate entity and that they will donate about \$2,000.00 towards the Park & Recreation Programs. In turn the Park & Recreation Committee will donate \$1,000.00 to the Longswamp Fish Committee for the purpose of purchasing fish for the park at Hunsicker’s Grove. The total PRC Program Expenses projected comes to \$23,900.00, with \$5,860.00 projected revenue to offset the program costs in the budget. Joni explained that this PRC program budget will be incorporated into the General Fund Budget for 2022. No action was taken.

2022 Annual Contributions and Donations list;

Treasurer Joni McPike presented the 2022 Annual Contributions and Donations list for review. Discussion was held and the Board is satisfied to keep the contributions and donations the same amounts totaling \$18,400.00 for the 2022 year. The Board will take under consideration the cost of the Library’s new book drop in the amount of \$5,000.00. No action was taken.

Revisit 2022 Budget Wish list;

Tabled till next Budget Workshop. No action was taken.

PUBLIC COMMENT:

Karen Winegardner, Representative of the Brandywine Community Library presented hand-outs to the Board of Supervisors. Ms. Winegardner gave an explanation of the services the library provides as well as details regarding the history and background of the funding for the library. Karen further explained the 2021 funding report including their fundraising events, and updated the Board on the service growth and operational status which included finances and costs associated with managing the library. Ms. Winegardner concluded by stating the importance of local support in order for community libraries to continue to operate. She concluded with mentioning the Library is in need a new Book Drop at a cost of \$5,000.00.

ADJOURNMENT:

Joyce Marin made a **motion** to adjourn. Mike Sacks seconded the motion. All in favor. Chairman Hickman adjourned the Budget Workshop at 6:55 pm.

Respectfully Submitted by:

Joni D. McPike
Township Secretary/Treasurer