

**BOARD OF SUPERVISORS**  
**MINUTES OF MONTHLY MEETING**  
**SEPTEMBER 13, 2016**

The monthly meeting of the Longswamp Township Board of Supervisors was held at the Longswamp Township Municipal Building, 1112 State Street, Longswamp Township, Mertztown, Pennsylvania, 7:00 p.m., prevailing time as previously advertised and posted.

**PLEDGE TO THE FLAG/ROLL CALL**

Officials Present: Steve Wyka, Chairman; Michael Sacks, Vice Chairman; Randy Sicher, Supervisor; Jill Smith, representing the Engineer; Jill Nagy, Esquire, representing the Solicitor; John Yoder, representing the Sewage Enforcement Officer; Pete Eisenbrown, representing the Project Engineer; and Jennifer Wassell-Bonser, Secretary. David Fatzinger was absent from the meeting.

**CALL TO ORDER**

At 7:03 p.m., the Board of Supervisors Meeting was recessed to hold the Public Hearing on the Amended Official Map and Corresponding Ordinance for Longswamp Township.

The Board of Supervisors re-convened their meeting at 7:40 p.m. Chairman Steve Wyka called the meeting to order at 7:40 p.m. and announced the reading of the minutes of the regular meeting of August 9, 2016 would not take place. Draft copies of the minutes were available in the Meeting Hall.

**APPROVAL OF MEETING MINUTES**

Mike Sacks made a **motion** approving the Minutes of the regular meeting of August 9, 2016 as presented; Randy Sicher seconded the motion. All in favor.

**APPROVAL OF TREASURER'S REPORT**

Chairman Wyka reviewed the Treasurer's Report for the month of August, 2016 as presented for the Board of Supervisor's further review. The Treasurer's Report for the month of August, 2016 indicated \$815,783.73 total Township General Funds for the period; \$819,239.42 total Township Additional Funds for the period; for a total of \$1,635,023.15 in Total Account Funds for the period.

Mike Sacks made a **motion** accepting the Treasurer's Report for the month of August, 2016 subject to further audit; Randy Sicher seconded the motion. All in favor.

**2017 Minimum Municipal Obligation (MMO) Employee Pension Plan Payment Approval**

Chairman Wyka provided the Board of Supervisors with details of the 2017 Minimum Municipal Obligation (MMO) payment for the Township Employee Pension Plan.

Mike Sacks made a **motion** approving the payment of the 2017 Township Employee Pension Plan Minimum Municipal Obligation in the amount of \$76,412.00; Randy Sicher seconded the motion. All in favor.

## ANNOUNCEMENTS

Chairman Wyka informed the audience in attendance that the Township Office will be closed on Monday, October 10, 2016 in observance of the Columbus Day Holiday.

Chairman Wyka announced that Pennsylvania Dutch Classes are being held on Thursday evenings from 7:00 p.m. to 8:30 p.m. in the Township Municipal Building Meeting Room.

## PUBLIC COMMENTS

Chairman Wyka informed the audience in attendance that the Board will be considering an amended Official Map and Ordinance for Public Facilities necessary to satisfy the terms set forth within the Consent Agreement executed between the Township and DEP. Steve addressed various comments which were made during the public hearing held prior to the Board's meeting in order to clarify any questions or concerns that property owners may have regarding the Township's Act 537 Sewage Facilities Plan. Steve also noted that future development restrictions are addressed in the Township Comprehensive Plan, as well as in the Township Zoning Map and that certain areas are being designated for the location of community sewage systems within the Township that will serve high needs areas. Steve stated both publications are available for resident's use at any time.

Steve continued by reviewing details related to the recent warehouse proposal, noting that East Penn Manufacturing has withdrawn their proposal due to resistance from property owners. It was noted that it has been recently publicized that Deka will be leasing warehouse space in Alburdis. Steve explained the tax benefit of the warehouse proposal would have financially helped with the Township's sewer issues. Chairman Wyka stated the Board of Supervisors needs to look at the needs of the entire township. Steve also stated the Township will be dealt with an influx of truck traffic likely to be caused by East Penn Manufacturing trucks route to the Alburdis warehouse. Steve stated that the State Police does not enforce local township ordinances and the Township cannot control state roads. Steve also noted the potential of future residential development still exists since there are still land development plans on record.

The Township Board of Supervisors, Solicitor, SEO, and Project Engineer answered several questions posed by various audience members relative to the proposed community on-lot sewer systems and potential of increased truck traffic. Audience members voiced their concerns regarding truck noise and traffic. The Board of Supervisors sympathized with resident's concerns and the Township Solicitor stated the Township's current Noise Ordinance is more restrictive than examples that were previously provided by residents of the Township. It was also noted that the Township will be responsible for implementing and systematically maintaining the community systems. The Board noted that the cost factor of community on-lot sewer systems is undetermined at this time, since it depends upon the number of properties affected. The Board concluded by agreeing that it is their goal to meet DEP's October 21, 2016 deadline for submission of the Township's Act 537 Plan.

## ENGINEERING AND PLANNING COMMISSION REPORT

### **Appoint Additional Alternate Sewage Enforcement Officer**

Mike Sacks made a **motion** to appoint Gregory Gray, representing Hanover Engineering, as an Alternate Sewage Enforcement Officer; Randy Sicher seconded the motion. All in favor.

## **Hollybrook II Subdivision**

The Township Engineer provided the Board of Supervisors with details relative to a plan submission proposing 10 lots on Magnolia Drive. Jill Smith explained the design incorporates the Option 2 Conservation By Design as described in the Township Zoning Ordinance. Jill stated the Township SALDO describes the Pre-Application Meeting and Site Inspection process which is important for residential designs utilizing Conservation by Design/Four-Step Design Process which will need to be followed. Jill explained the process requires a representative from the Board of Supervisors, as well as a member of the Planning Commission for Pre-Application Meetings. Jill informed the Board that Cathi Kratzer will represent the Planning Commission with Dave River as the alternate representative, if necessary.

Mike Sacks made a **motion** authorizing Steve Wyka to represent the Board of Supervisors for the Pre-Application Meeting for the Hollybrook II Subdivision submission; Randy Sicher seconded the motion. All in favor.

## **SEO REPORT**

Chairman Wyka provided a general reminder for the good of the record that Cycle 2 of the Sewage Management Program is now in effect at this time.

## **LTL Consultants, Ltd. Report for Month of August, 2016**

Chairman Wyka reviewed the activities as noted in the Sewage Enforcement Officer's Report for the month of August, 2016.

## **ZONING AND CODES ENFORCEMENT**

### **LTL Consultants, Ltd. Report for July 28, 2016 to August 30, 2016**

Chairman Wyka reviewed the activities as noted in the Zoning and Codes Enforcement Report for the period of July 28, 2016 to August 30, 2016.

## **SOLICITOR'S REPORT**

### **Agricultural Area Security District**

The Township Solicitor noted that one Agricultural Security Area application was received by the Township for review and consideration. Jill Nagy reviewed the distribution procedure which includes sending the application to the Township Planning Commission and Agricultural Security Committee for review and comment. It was noted a public hearing will need to be scheduled.

Mike Sacks made a **motion** authorizing the advertising of the Agricultural Security Area public hearing; Maryann Lantz seconded the motion. All in favor.

## **Proposed Subdivisions**

The Township Solicitor provided the Board of Supervisors with the status of open subdivision plans. Jill Nagy informed the Board that the Biundo Subdivision Plans are dormant at this time. Jill also informed the Board that her office is in the process of confirming if the Golden Meadows Subdivision Plans have been recorded.

Mike Sacks made a **motion** authorizing the Biundo Subdivision Plans to be rejected by the Board and any/all approvals considered void if they are not acted upon by September 24, 2016 as stated in the Township Solicitor's letter to the Developer; Randy Sicher seconded the motion. All in favor.

### **Township Act 537 Plan**

Mike Sacks made a **motion** authorizing the submission of the Implementation Schedule for the Township's Act 537 Plan to DEP consistent with the terms of the Consent Agreement; Randy Sicher. All in favor.

### **Amended Official Map and Corresponding Ordinance for Consideration for Adoption**

Mike Sacks made a **motion** authorizing the adoption of the Amended Official Map and Corresponding Ordinance No. 288; Randy Sicher seconded the motion. All in favor.

### **RECREATION REPORT**

Chairman/Park and Recreation Director, Steve Wyka announced the September Park & Recreation Commission Meeting is cancelled.

### **ROADMASTER REPORT**

Chairman Wyka provided the Board, as well as the audience in attendance, with a review of Township Road Crew's recent activity.

### **OLD BUSINESS**

None at this time.

### **NEW BUSINESS**

#### **Signature for 2015 Municipal Recycling Program Performance Grant Application**

Mike Sacks made a **motion** authorizing signature of the 2015 Municipal Recycling Program Performance Grant Application for submission to PA Department of Environmental Protection; Randy Sicher seconded that motion. All in favor.

#### **PSAT's 2016 Ballot for Election of Trustees**

Mike Sacks made a **motion** accepting PSAT's Trustee Candidate, Michael Keller, for the 2016 Ballot for Election of Trustees; Randy Sicher seconded the motion. All in favor.

### **APPROVAL OF BILLS**

Mike Sacks made a **motion** to approve processing for payment, bills totaling \$307,527.39 and transfers totaling \$49,603.41 for the period of August 10, 2016 through September 13, 2016; Randy Sicher seconded that motion. All in favor.

Vote: Mike Sacks, Yes; Steve Wyka, Yes; Randy Sicher, Yes

### **ADJOURNMENT**

Mike Sacks made a **motion** to adjourn the meeting at 8:27 p.m.; Randy Sicher seconded the motion. All in favor.

Respectfully submitted,

Jennifer A. Wassell-Bonser  
Township Secretary