

BOARD OF SUPERVISORS
MINUTES OF MONTHLY MEETING
JULY 11, 2017

The monthly meeting of the Longswamp Township Board of Supervisors was held at the Longswamp Township Municipal Building, 1112 State Street, Longswamp Township, Mertztown, Pennsylvania, 7:00 p.m., prevailing time as previously advertised and posted.

PLEDGE TO THE FLAG/ROLL CALL

Officials Present: Steve Wyka, Chairman; Michael Sacks, Vice Chairman; Randy Sicher, Supervisor; Jill Smith, representing the Engineer; Jill Nagy, representing the Solicitor; David Fatzinger, Treasurer; and Jennifer Wassell-Bonser, Secretary.

CALL TO ORDER

Chairman Steve Wyka called the meeting to order at 7:00 p.m. and announced the reading of the minutes of the regular meeting of June 13, 2017 would not take place. Draft copies of the minutes were available in the Meeting Hall.

APPROVAL OF MEETING MINUTES

Mike Sacks made a **motion** approving the Minutes of the regular meeting June 13, 2017 as presented; Randy Sicher seconded the motion. All in favor.

APPROVAL OF TREASURER'S REPORT

The Township Treasurer reviewed the Treasurer's Report for the month of June, 2017 as presented for the Board of Supervisor's further review. The Treasurer's Report for the month of June, 2017 indicated \$969,331.31 total Township General Funds for the period; \$940,970.25 total Township Additional Funds for the period; for a total of \$1,874,301.56 in Total Account Funds for the period.

Mike Sacks made a **motion** accepting the Treasurer's Report for the month of June, 2017 subject to further audit; Randy Sicher seconded the motion. All in favor.

ANNOUNCEMENTS

Chairman Wyka announced that applications are available at the Township Office, as well as on the Township website, for property owners who may be interested in applying for the 2018 Gypsy Moth Suppression Program.

Chairman Wyka also announced that the Pennsylvania Department of Agriculture will be setting traps and monitoring capture efforts of the Spotted Lanternfly at Hunsicker's Grove.

PUBLIC COMMENTS

None at this time.

ENGINEERING AND PLANNING COMMISSION REPORT

Temporary Speed Signage

The Township Engineer provided the Board with an update regarding temporary radar speed signs as a means of traffic calming on specific roads in the Township. Jill Smith reviewed various sign options available through “All Traffic Solutions” and informed the Board that her office received a quote totaling approximately \$5,000 per sign which includes two (2) battery packs, equipment management and reporting software and license, carrying case and shipping. Jill explained the signs can be mounted by the Township Road Crew on existing road signage with tamper-resistant locking mechanisms included with the signs. Jill also reviewed available remote data management options, including the potential of monitoring by the State Police. Jill also stated there are likely additional fees associated for PA DOT issued permits.

Mike Sacks made a **motion** authorizing the Township Engineer to further research PA DOT permit options and associated costs; Randy Sicher seconded the motion. All in favor.

Lower Macungie Township Roadway Truck Routes & Restrictions

The Township Engineer distributed a map and status chart indicative of roadway truck routes and restrictions in Lower Macungie Township. Jill Smith reviewed details related to monitoring conducted by PA DOT versus Lower Macungie Township and the responsibilities of either entity in conducting traffic studies. Jill also noted the responsibility of truck drivers in observing posted routes and restrictions on local roadways. The Township Solicitor concluded by stating that there has been no response to her letter sent to PA DOT regarding truck restriction routes in the Township.

SEO REPORT

Chairman Wyka informed the audience that the deadline for Cycle 2 of the Sewage Management Program was June 30, 2017. Steve provided a general reminder for the good of the record that the Cycle 3 of the Sewage Management Program is now in effect until June 30, 2018.

LTL Consultants, Ltd. Report for June, 2017

Chairman Wyka reviewed the activities as noted in the Sewage Enforcement Officer’s Report for the month of June, 2017.

ZONING AND CODES ENFORCEMENT

LTL Consultants, Ltd. Report for May 25, 2017 to June 28, 2017

Chairman Wyka also reviewed the activities as noted in the Zoning and Codes Enforcement Report for the period of May 25, 2017 to June 28, 2017.

SOLICITOR’S REPORT

Act 537 Official Plan Public Comment Period Open Until June 30, 2017

The Township Solicitor announced that the Public Comment Period for accepting comments relative to the Township’s Act 537 Phase II Official Plan submission is now closed. It was noted that no public comments were received by the June 30, 2017 public comment period deadline. Jill Nagy explained that the Township has withdrawn the Official Plan Update and will be submitting a combined plan for Phase I and II. Jill noted that DEP has accepted a time extension and noted the deadline for the combined plan submission will be extended to September 30, 2017.

Mike Sacks made a **motion** authorizing the Chairman of the Board to sign the Amendment to the Consent Order and Agreement between the Township and Department of Environmental Protection which allows the Township a time extension to September 30, 2017 for submission of an adopted Update Revision to the Township's Act 537 Plan Phase I/II Combined Plan Submission; Randy Sicher seconded the motion. All in favor.

Mike Sacks made a **motion** authorizing the 30-day Public Comment Period to be re-open upon the finalization of the Township's Act 537 Plan Phase I/II Combined Plan Submission; Randy Sicher seconded the motion. All in favor.

Mike Sacks made a **motion** authorizing notifying residents in the affected area that the Public Comment Period will be re-open upon completion of the Phase I/II Combined Plan Submission; Randy Sicher seconded the motion. All in favor.

RECREATION REPORT

Chairman/Park and Recreation Director, Steve Wyka announced the July Park & Recreation Commission Meeting will be held at 7:00 p.m. on Tuesday, July 18, 2017 as previously advertised.

Steve also stated the fireworks celebration was a huge success. Steve thanked Leann Sacks for coordinating the playground dedication and complimented the recent newspaper article featuring the event.

ROADMASTER REPORT

Chairman Wyka informed the Board that the Township Road Crew is in the process of Working at Hunsicker's Grove in preparation of the soccer fields.

OLD BUSINESS

Resident Notification System

The Township Treasurer provided the Board with information relative to the Berks Alert System in comparison to the previously proposed Township Answering Service Resident Notification System. Dave explained the county system is specific for county-wide issues versus the Township Answering Service which is designed for township-specific informational notifications to residents of the Township. Dave re-iterated that the communication system would relay emergency information to residents who opt-in to receive such information via a telephone call, e-mail, or text. Dave also confirmed the answering service provides a privacy notification which should ease resident's concerns relative to privacy of their contact information. Dave explained that residents would receive an initial introductory call requiring the recipient of the call to either opt-in or out of the notification service, therefore ensuring residents the opportunity to ultimately make the decision of receiving future notices.

Mike Sacks made a **motion** approving initiation of the Township Answering Service Resident Notification System; Randy Sicher seconded the motion. All in favor.

NEW BUSINESS

Steve addressed the Board of Supervisors and Township Professionals relative to the pumping cycles of the Sewage Management Program. Steve suggested consideration of changing the pumping cycles to be amended and reflect a yearly calendar schedule versus mid-year to mid-year pumping schedule. The Board agreed to the change and directed the Township Solicitor to amend the Resolution of the Sewage Management Program reflecting the deadline for properties in Cycle 3 to expire on December 31, 2018 and each pumping cycle to run on a calendar year thereafter.

APPROVAL OF BILLS

Mike Sacks made a **motion** to approve processing for payment, bills totaling \$80,170.70 and transfers totaling \$36,547.73 for the period of June 14, 2017 through July 11, 2017; Randy Sicher seconded that motion. All in favor.

Vote: Mike Sacks, Yes; Steve Wyka, Yes; Randy Sicher, Yes

ADJOURNMENT

Mike Sacks made a **motion** to adjourn the meeting at 7:42 p.m.; Randy Sicher seconded the motion. All in favor.

Respectfully submitted,

Jennifer A. Wassell-Bonser
Township Secretary