

BOARD OF SUPERVISORS
MINUTES OF MONTHLY MEETING
NOVEMBER 9, 2016

The monthly meeting of the Longswamp Township Board of Supervisors was held at the Longswamp Township Municipal Building, 1112 State Street, Longswamp Township, Mertztown, Pennsylvania, 7:00 p.m., prevailing time as previously advertised and posted.

PLEDGE TO THE FLAG/ROLL CALL

Officials Present: Steve Wyka, Chairman; Michael Sacks, Vice Chairman; Randy Sicher, Supervisor; Jill Smith, representing the Engineer; David Fatzinger, Treasurer; and Jennifer Wassell-Bonser, Secretary. Jill Nagy, representing the Solicitor, was absent from the meeting.

CALL TO ORDER

Chairman Steve Wyka called the meeting to order at 7:00 p.m. and announced the reading of the minutes of the regular meeting of October 11, 2016 would not take place. Draft copies of the minutes were available in the Meeting Hall.

APPROVAL OF MEETING MINUTES

Mike Sacks made a **motion** approving the Minutes of the regular meeting of October 11, 2016 as presented; Randy Sicher seconded the motion. All in favor.

APPROVAL OF TREASURER'S REPORT

The Township Treasurer reviewed the Treasurer's Report for the month of October, 2016 as presented for the Board of Supervisor's further review. The Treasurer's Report for the month of October, 2016 indicated \$926,686.78 total Township General Funds for the period; \$529,834.60 total Township Additional Funds for the period; for a total of \$1,456,521.38 in Total Account Funds for the period.

Mike Sacks made a **motion** accepting the Treasurer's Report for the month of October, 2016 subject to further audit; Randy Sicher seconded the motion. All in favor.

Acknowledgements Received for Township Donations

The Township Treasurer acknowledged various agencies who notified the Township Office of their appreciation for receipt of donations made to their organizations by the Township.

Approve Advertisement of Proposed 2017 Township Budget for Public Review

Mike Sacks made a **motion** accepting the Notice of Proposed 2017 Township Budget for public review for advertisement; Randy Sicher seconded the motion. All in favor.

Establish 2018 Budget Workshop Dates

Mike Sacks made a **motion** approving the dates for advertising the 2018 Budget Workshops scheduled to be held on Tuesday, October 24, 2017 and Thursday, November 2, 2017 at 6:30 p.m. in the Township Meeting Room of the Municipal Building; Randy Sicher seconded the motion. All in favor.

Long & Barrell Audit and Financial Reports for Real Estate Tax Collector Year End 2015

The Township Treasurer provided the Board with the Audit and Financial Reports conducted by Long & Barrell for the Township Real Estate Tax Collector for the year-ending 2015. Dave informed the Board that the results of the report included details relative to the Township Auditor's suggestion that the Board grant the Township Tax Collector relief from collecting Per Capita Taxes totaling \$2,390.00 from 2002 through 2007.

Mike Sacks made a **motion** granting exoneration to the Township Tax Collector from collecting Per Capita Taxes totaling \$2,390.00 from 2002 through 2007; Randy Sicher seconded the motion. All in favor.

ANNOUNCEMENTS

Chairman Wyka announced the 2017 Budget Meeting Workshops were held in the Township Municipal Building Meeting Room on Tuesday, October 25 and Thursday, November 3, 2016 at 6:30 p.m. as previously advertised. Chairman Wyka noted there will not be any tax increase for 2017.

Chairman Wyka announced the Township Office will be closed on Thursday, November 24 and Friday, November 25, 2015 in observance of the Thanksgiving Holiday.

PUBLIC COMMENTS

None at this time.

ENGINEERING AND PLANNING COMMISSION REPORT

Brenner/Miller Lot Consolidation Final Plan – Record Plans for Signature for Recording

Mike Sacks made a **motion** accepting the Deed of Dedication for the Brenner/Miller Lot Consolidation Final Plan and adopting Resolution No. 2016-11, Accepting the Offer of Dedication to be used for an Ultimate Right-of-Way Along Walker Road; Randy Sicher seconded the motion. All in favor.

Mike Sacks made a **motion** accepting the Final plans for signature and recording for the Brenner/Miller Lot Consolidation; Randy Sicher seconded the motion. All in favor.

MS-4

The Township Engineer provided the Board of Supervisors with an update relative to new requirements for the forthcoming MS4 permit/waiver term. Jill explained the DEP has developed new GIS mapping refining the urbanized areas and noted that municipalities with identified urbanized areas must obtain an NPDES permit or a waiver for stormwater discharges for their MS4. Jill confirmed that the Township has received a waiver from DEP in the past for the MS4 permit, but due to the changes in the urbanized area mapping for the Township, as well as the waiver application process and eligibility criteria, the Township may no longer qualify for a waiver. Jill explained the various eligibility criteria and classifications, in addition to the costs associated with the program. Jill noted that an application to renew the waiver is due at least 180 days prior to the current expiration date but re-iterated that the Township may not qualify for a waiver.

Mike Sacks made a **motion** authorizing the Township Engineer to consult with the Township Solicitor prior to submitting the necessary MS4 waiver request to DEP and then proceed with application for a waiver as directed; Randy Sicher seconded the motion. All in favor.

SEO REPORT

Chairman Wyka provided a general reminder for the good of the record that Cycle 2 of the Sewage Management Program is now in effect at this time.

LTL Consultants, Ltd. Report for Month of October, 2016

Chairman Wyka reviewed the activities as noted in the Sewage Enforcement Officer's Report for the month of October, 2016.

ZONING AND CODES ENFORCEMENT

LTL Consultants, Ltd. Report for September 28, 2016 to October 27, 2016

Chairman Wyka reviewed the activities as noted in the Zoning and Codes Enforcement Report for the period of September 28, 2016 to October 27, 2016.

SOLICITOR'S REPORT

Special Meeting Held for Adoption of Resolution Approving Act 537 Plan per DEP Consent Order

Chairman Wyka announced that the Board of Supervisors held a Special Meeting on October 21, 2016 to adopt the Resolution approving the Act 537 Plan in compliance with the Consent Order executed between the Township and DEP.

Response from DEP – Act 537 Official Plan Update – Phase 1

Chairman Wyka informed the audience in attendance that the Township has received a response from the DEP relative to the Township's Act 537 Official Plan Update submission. Steve noted that the DEP has reviewed the application and determined that it is administratively incomplete due to the failure to provide information and supporting documentation as required by Act 537. Steve noted the Township must advertise a Public Notice and establish a 30-day comment period in accordance with the Consent Order and Agreement executed between the Township and DEP.

RECREATION REPORT

Chairman/Park and Recreation Director, Steve Wyka announced the November Park & Recreation Commission Meeting is cancelled. Steve also thanked the Township Staff for hosting and planning the recent Pumpkin Hunt.

ROADMASTER REPORT

Receipt of Public Assistance Grant Funds for Jonas Snow Storm

Chairman Wyka informed the audience and Board that the Township has received public assistance grant funds from PEMA totaling \$19,478.13 for recovery efforts undertaken during the Jonas Snow Storm that occurred earlier this year. Steve thanked the Township Roadmaster and Secretary for their work on submitting the necessary documentation in order to receive the grant funds.

OLD BUSINESS

Golden Meadows - Proposed Subdivision

Chairman Wyka provided the Board of Supervisors with the status of the proposed Golden Meadows subdivision. Steve informed the Board that there are no official plans pending review at this time before the Township that were officially submitted for the Golden Meadows subdivision. Steve noted the property still has covenants and restrictions that it cannot develop. All plans are considered by the Township to be void. As for their final plan that is recorded, that plan is also considered void as a matter of law for not having any escrow in place.

Mike Sacks made a **motion** authorizing the Final Plan for the Golden Meadows subdivision to be considered void by the Board due to the number of void permits, the failure to post any escrow at a bank, violations of the Developer's Improvement Agreement, and failure to act on the final plan within the time prescribed by Ordinance; Randy Sicher seconded the motion. All in favor.

NEW BUSINESS

None at this time.

APPROVAL OF BILLS

Mike Sacks made a **motion** to approve processing for payment, bills totaling \$205,961.45 and transfers totaling \$32,496.38 for the period of October 12, 2016 through November 8, 2016; Randy Sicher seconded that motion. All in favor.

Vote: Mike Sacks, Yes; Steve Wyka, Yes; Randy Sicher, Yes

ADJOURNMENT

Mike Sacks made a **motion** to adjourn the meeting at 7:40 p.m.; Randy Sicher seconded the motion. All in favor.

Respectfully submitted,

Jennifer A. Wassell-Bonser
Township Secretary